



Indian Council of Agricultural Research
ICAR RESEARCH COMPLEX FOR NEH REGION
Manipur Centre, Lamphelpat, Imphal-795 004



Phone : 2414654, 2415727 (R), Fax : (0385) 2414654, 2414749

No.ARC/97/Const/2008/Pt-II/

Dated; Imphal the 7th December, 2019

LIMITED/SHORT TENDER NOTICE

Sealed Quotations/Tenders are invited on behalf of the Director, ICAR Research Complex for NEH Region, Umiam from the Registered Contractors of CPWD/PWD/Other State Govt. Regd. Contractors for the following works in the prescribed Quotation/Tender form enclosed herewith. The interested Party may kindly inspect the sites physically before quoting their rates and submit it **on or before 28th December, 2019 by 2.00 P.M.** The tender and the details of the terms and conditions etc. may **either** be downloaded from our website “www.icarneh.ernet.in, www.kiran.nic.in & www.tenders.gov.in” **or** may be obtained from office of the Estate Officer on any working day during the office hours till **27th December, 2019**

Sl. No.	Name of work	Estimated cost (Rs.)	Cost of Tender paper (Rs.)	EMD (Rs.)
1	Construction of Staff Toilet at ICAR Manipur Centre, Lamphelpat, Imphal.	4,98,713/-	500/-	12500/-

1. The Tenders shall be opened on **the same date at 2.30 P.M.**
2. The tenderers shall enclose both “cost of tender paper and EMD (earnest money deposit)” by way of Demand Draft/Bankers’ Cheque in Bid - I (Technical Bid) drawn in favour of “The Joint Director, ICAR Research Complex, for NEH Region, Manipur Centre, Lamphelpat, Imphal ” payable at “S.B.I. Secretariate Branch, Imphal”.
3. Details of tender documents as enclosed at Annexure-I.

Sd/-
(N.Prakash)
Joint Director

Copy for necessary information and action to: -

1. The Finance & Accounts Officer, ICAR Research Complex for NEH Region, Umiam.
2. The Administrative Officer (G), ICAR Research Complex for NEH Region, Umiam with a request to arrange to upload the advertisement/tender notice in the website at www.tenders.gov.in .
3. The Chief Administrative Officer, ICAR Research Complex for NEH Region, Umiam.
4. The Nodal Officer, ARIS Cell, ICAR Research Complex for NEH Region, Umiam with a request to upload the advertisement/tender notice in the website www.icarneh.ernet.in
5. Incharge Kiran, ICAR Research Complex for NEH Region, Umiam with a request to upload the advertisement in the website www.kiran.nic.in
6. The Estate Officer, ICAR Research Complex for NEH Region, Umiam.
7. The P.A. to Director, ICAR Research Complex for NEH Region, Umiam for favour of necessary information to the Director.
8. Notice Board, ICAR Research Complex for NEH Region, Manipur Centre, Lamphelpat, Imphal.

Sd/-
(N.Prakash)
Joint Director

(Signature of tenderer)



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TENDER DOCUMENT

Sealed Quotations/Tenders are invited on behalf of the Director, ICAR Research Complex for NEH Region, Umiam from the Registered Contractors of CPWD/PWD/Other State Govt. Regd. Contractors for the following work in the prescribed enclosed Quotation/Tender form. The interested parties may kindly inspect the sites physically before quoting their rates and submit it on or before **28th December, 2019 by 2.00 P.M**

Name of the Work: Construction of Staff Toilet at ICAR Manipur Centre, Lamphelpat, Imphal under EFC work.

Estimated Cost: Rs. 4,98,713/- (Rupees four lakhs ninety eight thousand seven hundred thirteen) only.

Before quoting for the Tender, it is requested to kindly go through the Tender Document thoroughly and abide by all the Terms and conditions given. Non-Compliance of any of the T & C mentioned below, shall lead to non-consideration of the Bid and no request what so ever shall be considered under any circumstances.

The detailed Terms and Conditions are as under:

- 1.The Cost of Tender paper is Rs. 500.00 (Rupees Five Hundred only, Non-refundable) to be deposited in the favour of the Joint Director, ICAR Research Complex for NEH Region, Manipur Centre, Lamphelpat, Imphal by means of Demand Draft/Banker's Cheque, etc., payable at Imphal. In case of Banker's cheque, the SBI, Secretariate Branch, Imphal will be accepted only.
2. The Tender should consist of two Bids – The Technical Bid (Bid I) and the Financial Bid (Bid II). Both must be submitted in two separate envelopes to be sealed and put in a single main cover. This outer main cover should be superscribed "TENDER NO.ARC/97/CONST/2008/PT-II/ dtd. 07/12/2019 for Construction of Staff Toilet at ICAR Manipur Centre, Lamphelpat, Imphal under EFC work addressed to "**THE JOINT DIRECTOR, ICAR RESEARCH COMPLEX FOR NEH REGION, MANIPUR CENTRE, LAMPHELPA, IMPHAL**". The Contractor should give their complete address on the bottom left corner of the Main Cover. The Cost of the Tender as well as the Earnest Money should be mandatory kept in the Technical Bid only. The Financial Bid should consist of the Rates, their detailed break-ups, etc. All Tenders should be sent by Registered Post. Tenders to be hand delivered should be put in the Tender box, kept in the Office of the ICAR Research Complex for NEH Region, Manipur Centre, Lamphelpat, Imphal not later than **2.00 P.M. on 28-12-2019**. Tenders received either way after the due date and time shall not be considered under any circumstances.
3. The rates must be valid for at least for 1 (one) year from the date of quotation. **At any condition, the quoted rate lower than estimated cost will not be accepted for maintaining the quality of work.**
4. Rates quoted must be given in the prescribed format only and must be all inclusive, including Taxes, GST etc., as may be applicable.
5. Time completion for the work is allowed for 1 (one) month from the 7th day after the written order to commence the work. No extension of time will be allowed unless written permission with valid reasons granted by the competent authority.

(Signature of tenderer)

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6. Any taxes and/or other Governmental levies as applicable or becoming applicable later due to or under any law shall be deducted from the bill.

7. The Technical Bid should consist of all the technical details like literature, attested and up to date copies of Registration certificate with full validity, GSTIN, Professional/Sales Tax certificate, PAN CARD, Trading license certificate (in case of non – Tribal Contractors), Labour License, one passport size photograph, caste certificate, IT exemption certificate in respect of ST Tenderers etc. along with past experiences/work orders of the last 3-5 years. Lack of any required Technical Literature may result in the non – consideration of the Bid. Financial bids of technically acceptable offers would only be considered for further evaluation and analysis.

8. The Contractors shall have to deposit 2.5 % of the tender amount in the form of Demand Draft/Banker's Cheque/Bank Guarantee/FDR, valid for 6 (six) months, drawn in favour of the Joint Director, ICAR Research Complex, Manipur Centre, Lamphelpat, Imphal payable at SBI, Secretariat Branch , Imphal, Manipur as Bid Security/EMD, along with the quotation.

9. Performance Guarantee @ 5% of the Contract Value shall have to be deposited by the successful contractor immediately on the receipt of the Work Order in the form of Demand Draft/Banker's Cheque/Bank Guarantee/FDR, valid for 6 (six) months, drawn in favour of the Joint Director, ICAR Research Complex,Lamphelpat, Imphal payable at SBI, Secretariat Branch , Imphal, Manipur.

10. The Quotation/ Tender must be for the whole work & not in part.

11. Payment shall be made only on the satisfactory completion of the work. No part payment / supplementary/ enhanced/ revised bill shall be considered in any circumstances.

12. The tender submitted by the Contractor shall remain valid for a period of 1 (one) year from the date of opening of the tender and the contractor shall be bound to take-up the allotted work at his own quoted rates, till the completion of the work. No revised rate will be paid for increasing cost of the materials, labour charges etc. and shall be governed by the rules as per CPWD works manual, Govt. of India.

13. Other General Terms and Conditions are:

a. Except where specification provided, all materials including tools/ basic facilities etc., required for the execution of the works shall have to be arranged by Contractor at his own means and cost. No materials for the work shall be provided/ issued by the Department.

b. The construction materials, as required, shall be arranged and borne by the Contractor himself & the quality of ISI standard/ as per estimate should be maintained strictly without fail. The required cash memo in support of the quantity and quality of materials utilized are to be submitted with the bills.

c. The work should be completed invariably within the stipulated time as per Drawing/ Plan at the allocated site only. Sub-standard work is not acceptable.

d. Payment will be made based on actual measurement and quality of work as per estimate.

e. Canvassing in any form in connection with the Tender is strictly prohibited and shall lead to strict administrative measures including Black Listing.

f. The contractors will have to make their own arrangement for water/lighting and arrangement of stay of workers etc. for carrying out the work in time.

g. Samples of all materials and fittings to be used in the work in respect of brand, Manufacturer and quality shall be got approved from the Estate Officer of the centre. Sample must be produced on demand free of cost.

h. The Contractor shall be fully liable for observance of all statutory & legal dues/norms viz. EPF, ESIC, Child labour Act, Minimum Wages Act etc. No child labour shall be employed on work. Payment to the labourers shall be paid as per the prevalent norms and in toto compliance of the Minimum Wages Act 1948, Government of Manipur. Non Compliance of any statutory or legal dues/ norms shall be the sole responsibility of the Contractor.

i. The contractor shall take all safety measures and precautions and wholly responsible for ensuring safety during execution of work till completion of entire work allotted to him.

j. For carrying out the works on Sunday/Holiday or during night, prior permission should be obtained from the Estate Officer or In-Charge of the Division concerned.

k. The successful Contractor shall have to sign an agreement in the prescribed form with the Estate Officer/In-charge concerned, as the case may be, before the start of the work.

l. If the Contractor fails to sign the formal agreement or start the work within the specified time, after award of the work, the earnest money/performance guarantee, as the case may be, shall be forfeited and the Work order shall stand cancelled.

m. No compensation shall be paid to the contractor for any damages caused by natural calamity during the execution of the work.

n. If any Contractor fails to complete the work within the specified time, **LIQUIDATION DAMAGE CLAUSE** shall be invoked and penalty @ 1% of the Contract Value per week shall be levied, subject to a maximum of 10% of the total Contract Value.

14. After satisfactory completion of the work, Bills in triplicate may be submitted to the office for arranging payment. While submitting the bills, the Contractor shall give in writing that all the statutory & legal dues/norms have been fully complied with and in case of any default, the Contractor shall be lone and sole responsible for the same. Necessary taxes will be deducted from the bill at the time of payment.

15. Payment will be made based on actual measurement of work.

16. The Joint Director, ICAR Research Complex for NEH Region, Manipur Centre, Lamphelpat, Imphal reserves the right to reject any tender either in part or full without assigning any reason thereof.

17. Dispute arising, if any will be settled by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR Research Complex for NEH Region, Umiam, Meghalaya. The decision of the sole arbitrator so appointed shall be final and binding on both the parties. Otherwise, all dispute arising related to this contract will be settled in the court of Law at Imphal, Manipur and verdict of the Court of Law shall be binding to both the parties.

18. All Contractors should mandatory sign on every page of the Tender Document and should give an undertaking that they fully and unconditionally agree to abide by all the terms and conditions, which, if needed, may be modified at the discretion of the Competent Authority, in Work Order, for which confirmation from the Contractor shall be taken.

19. All Contractors should also mandatory give their Bank A/C details to enable e-payment by the office.

20. It is not mandatory to accept the lowest rate of the tenders. The decision of the competent Authority shall be the final to select the competent firms/contractors.

21. Please note in case of closing/opening day of the tender happen to be non-working day the tender will be received/opened on the next working day at the same venue and time.

22. Contractor should put his/her full name and address in the specified column in the tender document. Tenders of those contractors who give only the initial without giving full name will be rejected.

23. The Tenderer should get his/her signature attested by any gazetted officer at **Annexure-I** of the tender document failing which their tender will not be considered.

24. The tenderer should submit the latest Solvency Certificate from a Scheduled/Nationalized Bank issued during the calendar year 2018-19 or at least during 2017-18 for an amount not less than 40% of the estimated amount put to tender.

25. The contractor should have experience of having successfully completed similar works in other Institutions/Departments during the last 7 (Seven) years ending last day of month previous to the month in which tenders are invited as per following;

(i) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost put to tender. OR

(ii) Two similar completed works each costing not less than the amount equal to 60% of the estimated cost put to tender. OR

(iii) One similar completed works each costing not less than the amount equal to 80% of the estimated cost put to tender.

‘Similar works’ means works related with repairing & renovation in some Central/State Government Organization/Central Autonomous Body/Central PSU’s.

Documentary proof in the form of completion certificate(s), work order(s) indicating the nature/scope of work, actual completion cost and actual date of completion to be signed by the Officer not below the rank of Executive Engineer are to be submitted failing which the tender will be non responsive.

26. The contractor shall submit the list of works which are in hand/progress (if any), in the following format:

Name of work	Name & address of the establishment under whom the work is being executed	Value of the work	Completion time as per the contract	Position of the work in progress	Remarks
1	2	3	4	5	6

27. Average Annual Financial Turnover during the last three years ending 31st March of the previous financial year should be at least 100% of the estimated cost put to tender should be submitted by the tenderer.

28. Contractor should not employ labour or staff of doubtful integrity of the State. If anti-state or anti-social elements is employed by the contractor, his tender will be cancelled and no claim whatsoever will be entertained for any loss or damages.

29. Concrete vibrators should be used for all concrete structural members in cement concrete works. The contractor should arrange the concrete vibrators by himself.

30. For concrete works only 'River sand' which is clean and free from dust and dirt should be used in the works.

31. Other terms & conditions, as may be decided by the Competent Authority from time to time, depending upon the condition & requirement of the supply. The intimation in this regard, shall be provided well in advance & the bidder/supplier shall be bound by the said terms & conditions.

32. Technical Bids shall be opened **on 28th December, 2019 after 2.30 P.M** in the Conference Hall /Office chamber of the Chairman of the Works Committee. Interested Contractors may attend the opening.

34. For any query/clarification may be approached at the following address:

Designation : Joint Director

Contact No. : (0385) 2414 654

E-mail : estatecellmanipur@gmail.com

**PERFORMANCE REPORT OF WORKS
FORM – A**

1. Name of work/project & location
2. Agreement no.
3. Estimated cost
4. Tendered cost
5. Date of start
6. Date of completion
 - (i) Stipulated date of completion
 - (ii) Actual date of completion
7. Amount of compensation levied for delayed completion, if any
8. Amount of reduced rate items, if any
9. Performance Report
 - (1) Quality of work: Very Good/Good/Fair/Poor
 - (2) Financial soundness: Very Good/Good/Fair/Poor
 - (3) Technical Proficiency: Very Good/Good/Fair/Poor
 - (4) Resourcefulness: Very Good/Good/Fair/Poor
 - (5) General Behavior: Very Good/Good/Fair/Poor

Dated:

(Executive Engineer or Equivalent)

**TECHNICAL BID
FORM - B**

**DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST 7
(SEVEN) YEARS ENDING LAST DAY OF MONTH PREVIOUS TO THE MONTH IN WHICH
TENDERS ARE INVITED**

Sl. No.	Name of work/ Project and location	Owner or sponsoring organization	Cost of work	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/arbitration cases pending/in progress with details*	Name and address/telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

FORM -C**FINANCIAL BID**

Name of the Work: Construction of Staff Toilet at ICAR Manipur Centre, Lamphelpat, Imphal under EFC work.

Estimated Cost: Rs. 4,98,713/- (Rupees four lakhs ninety eight thousand seven hundred thirteen) only.

Sl.No.	Description of Items	Qty.	Rate (Rs.)	Amount (Rs.)
1.	Earth work in excavation in foundation trenches or drains i/c dressing of sides and ramming of bottoms,including getting out the excavated soil and disposal of surplus excavated soil as directed within a lead to 50 m.in Hard dense soil. (a) Lift upto 1.5 m	31.50 m ³		
2.	Filling available excavated earth (excluding rock) in trenches, plinth sides of foundation etc. in layers not exceeding 20cm in depth consolidating each deposited layer by ramming & watering lead upto 50m and lift upto 1.5m.	10.50 m ³		
3.	P/L cement concrete in foundation and plinth excluding the cost of centering and shuttering : - (a) 1:4:8 (1 cem :4 Coarse sand: 8 graded stone aggrt. 40mm nominal size).	4.20 m ³		
4.	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete Thermo-Mechanically Treated bars	1937.74 kg		
5.	Providing form works including centering and shuttering so as to give a rough finish, strutting and propping etc, height of propping and centering below supporting floor to			
a	Foundation footings, bases of columns etc, and mass concrete.	10.80 m ²		
b	Vertical surfaces such as walls (any thickness) partition and the like including attached pilasters, buttresses, plinth and string courses and the like	81.20 m ²		
c	Flat surface such as suspended floor, roofs, landings and the like floors etc upto 200 mm in thickness.	12.75 m ²		
6.	Providing and laying in position specific grade of reinforced cement concrete excluding cost of centering, shuttering, finishing and reinforcement- All works up to plinth b. 1:1.5:3 (1 cem : 1.5 c/sand : 3 graded stone aggregate 20 mm nom size)	5.25 m ³		
7.	RCC work in walls (any thickness) i/c attached pilasters, buttresses, plinth & string courses, fillets, columns, pillars, piers, abutments, posts and struts upto floor five level excluding the cost of centering, shuttering, finishing and reinforcement. a. 1:1.5:3 (1 cem : 1.5 c/sand : 3 graded stone aggregate 20 mm nom size)	7.40 m ³		
8.	Reinforced cement concrete work in beams, suspended floors, roofs having slope up to 15°, landings, balconies, shelves,chajjas, lintels, bands, plain window sills, staircases and spiral stair cases upto floor two level excluding the cost of centering, shuttering, finishing and reinforcement, with. a. 1:1.5:3 (1 cem : 1.5 c/sand : 3 graded stone aggregate 20 mm nom size)	1.91 m ³		
9.	2nd class (local first class) brick work in foundation and plinth in c.m. 1:4 (1cem:4 c/sand)	3.13 m ³		
10.	15mm cement plaster 1:3 (1 cement : 3 coarse sand) finished with a floating coat of neat cement	28.75 m ²		

(Signature of tenderer)

11.	water closet squatting pan (Indian type W.C. pan) with 100mm Sand Cast Iron P or S trap, 10 litre low level white P.V.C flush cistern. i/c flush pipe, manually controled devise (handle lever) conforming to IS : 7231, with all fittings and fixtures complete, i/c & making good the walls & floors wherever required: White Vitreous China Orissa pattern W.C. pan of size.	1 each		
12.	Providing and fixing 100mm HCl soil, waste & vent pipes.	5 Rm		
13.	Providing wood work in frames of doors, windows, c/windows & other frame and fixed in position. (a) local best qlty Leihao wood.	0.09 m ³		
14.	Providing and fixing 38 mm thick panelled and glazed or panelled and glazed shutters for doors, windows, c/windows etc. including bright finished brass hinges (ordinary type) with necessary screws - (a) local best qlty Leihao/Tolhao wood.	1.92 m ²		
15.	P/F Al. Sliding door bolts bright finished or black enamelled with screws & nuts etc. complete.(a) 300X16 mm	1 each		
16.	P/F Al. Tower bolts (barrel type) with screws etc. complete.(a) 250x10 mm	1 each		
17.	P/F Al. Handles with screws etc. complete.(a) 125 mm	1 each		
18.	Applying ready mixed priming coat pink of approved qlty.on wood work.	5 m ²		
19.	Applying one coat of cement primer of approved qlty.on wall surface	28.75 m ²		
20.	Painting on wall with (two coats) of plastic emulsion paint of approved quality in all shades on new work to give and even shade	33.75 m ²		
			Total Rs.	

Rupees (.....) only.

Name of the Contractor:

Signature of the Contractor with seal:

Address:

Registration No:

Contact No:

Sd/-
(Joint Director)

(Signature of tenderer)

Annexure-I

(To be submitted on official letter head)

Name of the Contractor:

Signature of the Contractor with seal_____

Address:

Registration:

Contact No:

Signature attested_____

Official seal

Signature of the attesting officer with date:

Name:

Annexure-II

(To be submitted on official letter head)

UNDERTAKING

I, am fully and unconditionally agree to abide by all the terms & conditions as mentioned in the Tender Notice No. No.ARC/97/Const/2008/Pt-II dtd. 07/12/2019 for Construction of Staff Toilet at ICAR Manipur Centre, Lamphelpat, Imphal under EFC work.

Date:

Signature:

Place:

Name:

Official seal: