



भारतीय कृषि अनुसंधान परिषद,
उत्तरपूर्वी पर्वतीय क्षेत्र अनुसंधान परिसर
उमियम, मेघालय - 793 103
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
ICAR Research Complex for NEH Region
Umiam, Meghalaya - 793 103



Tender No.RC(S)100/2016

Dated Umiam , the 7th February/2017

OPEN TENDER

Sealed bids are invited for supply/purchase of **Paddy Straw** from the reputed registered **Cooperative Society/Growers/Farmers body/ Government organizations/Individuals/Dairy Farmers/Supplier etc.** by ICAR Research Complex for N.E.H. Region Umroi Road, Umiam, Meghalaya. The details of the Item (Appendix - I), terms & conditions, etc., are given below: -

Terms & Conditions of the Tender

1. The consolidate cost of tender paper **Rs.500/-** (Rupees five hundred) only, non-refundable to be deposited in the favour of the Director, ICAR Research Complex for NEH Region Umiam, by means of Demand Draft, payable at SBI, ICAR Br. (Barapani), Umiam. Non- submission of the cost of tender paper shall lead to non-consideration of the tender.
2. The envelope containing the quotation should be super-scribed as **"Tender No.RC(S)100/2016 dtd.07.02.2017 FOR SUPPLY/PURCHASE OF PADDYSTRAW AT I.C.A.R. RESEARCH COMPLEX FOR NEH REGION UMIAM, MEGHALAYA -793 103"**. The bid should be addressed to the Director, ICAR Research Complex for NEH Region Umroi Road, Umiam -793 103 Meghalaya, and should reach to the office on or before 1st March, 2017 upto 12:30 P.M., tenders received after the due date and time shall not be considered under any circumstances.
3. **The Cost of the Tender (consolidated) as well as the Earnest Money (consolidated) in the form of Bank Draft along with all other Technical Details should be mandatory kept in the Technical Bid only. Cheque/Bank Guarantee/fixed deposit receipt/ money orders/Cash etc. are not acceptable towards deposit of earnest money.**
4. The cost of tender paper and EMD should mandatory be kept in the Technical Bid only. Quotation should be in the form of two bids viz **(A). Technical Bid** consisting of tender fee, cost of EMD & all technical details alongwith commercial terms & conditions and **(B). Financial Bid** indicating item wise price for the item mention in the technical bid. Both these bids should mandatory be kept in two separate envelope. Financial bids of technically acceptable offers would be considered for further evolution and analysis. **These two envelopes should be kept in a single envelope and submit to the office.** You should give the complete address on the bottom left corner of the Main Cover. *"Failure to comply these instructions shall lead to non-consideration of the bid"*. All tenders should be put in the tender box, kept in the CAO's Chamber of the ICAR Research Complex for NEH Region Umiam, Meghalaya 793 103 not later than 12:30 P.M. on 1st March, 2017.
5. **The Technical Bid should consist of all the Technical details like, sales tax certificate, tax clearance (up - to date), valid VAT/CST registration certificate, last 3-5 years financial standing, documents in support of last supply orders etc. along with all the commercial terms and conditions.**
6. The rates quoted should be upto ICAR Research Complex for NEH Region Umiam, Meghalaya, for the mentioned items. The rates must be valid for at least **01 (one) year** from the date of acceptance of the quotation.

7. The supply should be made during office hours only in presence of the Technical staff/representative of the Division and challan should be handed over for every part of supply. The supply must be made within a stipulated time which will mention in the Supply order, In case of delay in supply, penalty will be imposed @2% per week, subject to a maximum of 10% of the FOB value.
8. **Price quoted must be given per quintal as well as per truck basis and must be all inclusive, including loading, unloading, taxes etc. as may be applicable.**
9. **The paddystraw should be of good quality and well dried (sample should be provided).**
10. The tenderers shall have to deposit consolidate EMD **Rs. 10,000/-** (Rupees ten thousand) only, in the form of Demand draft, valid for 01 (one) year in favour of the Director, ICAR Research Complex for NEH Region Umiam, Meghalaya, payable at SBI, ICAR Umiam, along with the quotation. Non-submission of the Bid Security with quotation shall make the quotation/bid liable to be rejected.
11. In case, if the successful bidders fails to supply the items within the stipulated time/period, the Security Money deposited alongwith the Tender shall straightaway be forfeited and no representation in this regard shall be entertained in future.
12. **No enhancement of rate at the time of supply of the articles will be entertained.**
13. Payment shall be made only on the completion of the supply in good condition as per verified weight/measurement.
14. The Director of the Institute reserve full right to accept or reject any tender in part or full without assigning any reason whatsoever.
15. **You should mandatory sign on every page of the Tender Document, which would show their unconditional acceptance of all the terms and conditions of the Tender Document.** All bidders shall give an undertaking that they fully and unconditionally agree to abide by all the terms and conditions which if needed may be modified at the discretion of the Competent Authority, in supply order, for which confirmation from the supplier shall be taken non-submission of the undertaking may lead to rejection/non-consideration of the tender.
16. **KHADC license.**
 - I. **The Firm/Agency run by the Non-tribal contractor's /firms/companies/ suppliers/ stockiest/ banded warehouse/Private carriage contractors/Co-operative Societies etc. should produce Trading License issued by the KHADC (Govt. of Meghalaya) and may be kept in the Technical Bid (Bid – I).**
 - II. **Submission of tender paper does not fall under trade as per the above said act. However, if a Non-tribal becomes a successful bidder he has to furnish License issued by the KHADC (Govt. of Meghalaya) before any work involving trade is issued to him.**
Further those firm/agency opting for clause II above are requested to submit *an undertaking mandatorily* to this effect along with the technical bids as a certification about their capability of submission of the trade license when ask for, failing which the tender are liable to be rejected/not to be considered at any circumstances. (If not applicable submit the relevant document).
17. Tender shall be opened on **1st March, 2017 at 2:30 P.M.** at ICAR Research Complex for NEH Region Umroi Road, Umiam, Meghalaya. Interested bidders may attend the opening.
18. You should mandatory give your current, PAN Card No., TDS & Bank details, for ensuring e-payment to their A/C's electronically.
19. Other terms & conditions as may be decided by this office, to ensure observance of all statutory/legal norms, as well as optional utilization of Government funds.
20. All legal disputes arising out of this tender/contract shall be within the purview of Gauhati High Court, Shillong Bench only.
21. If the above mentioned closing /opening day of the tender happened to be non – working date due to Bandh/Strike as any other reasons, the tender will be received & opened on the following working day at the same time except on the 2nd (second) Saturday.
22. For any query/clarification, the undersigned may be approached at:
Contact No: 0364-2570355 (Tel-Fax)
E – Mail: kcjoshiicar@yahoo.com/aogaicarneh@gmail.com/storesection@yahoo.in

Sd/-
DIRECTOR



Appendix – I

Details of PADDY STRAW for Supply/purchase at ICAR Research Complex for NEH Region, Umiam

Sl.No.	Items	Rate per quintal	Rate per truck
01.	Paddy straw (Good quality and well dried) <u>(sample should be provided)</u>		

**Sd/-
DIRECTOR**

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