



No. RC(S)123/2014/pt.15/ADSAHD

Dated Umiam, 19th November, 2015.

Tender Notice

Sealed tender bids are invited for procurement of Scientific Equipment from the reputed registered firms/ manufacturers/ authorized dealers by ICAR Research Complex for N.E.H. Region, Umroi Road, Umiam, Meghalaya under DBT- NER, ADSAHD project. Detailed specifications of the item along with terms & conditions, etc are given below:-

Details Specification of the Equipment/Instrument

Sl. No.	Name of the equipment	Specifications	Qty.	Destination
1	Refrigerated Table Top Centrifuge	Refrigerated table top centrifuge Compact table top model Max: Speed: 18,000rpm, Max; rcf: 30,076 x g Max Volume: 1600 ml Temperature: -20 to +40 °C, CFC free refrigeration Single knob operation Should be maintenance free, noise less, brushless induction motor drive Should have pre-selection of run parameters in terms of rpm & rcf Preselect ion time up to 10 sec to 99 hrs. 59min or continuous 20 curves of acceleration & deceleration Storing of up to 60 run protocols Free programming of all parameters Magnetic rotor identification & imbalance sensor Self diagnostic error messages Motorised lid lock and inter lock Operates on 230 V/50Hz With swinging bucket 8 x 1.5/2.0 ml, 48 x 0.2 ml single PCR tubes and 24 x 1.5/2.0 ml angular type of rotors including adapters for 0.5 ml and 0.2 ml tubes Suitable stabilizer 5.0 KVA should be offered free of cost Warranty 2 years Price (FOR)	1 No.	ICAR (RC) for NEH Region, Umiam, Meghalaya, Animal Health Division

- 1. Cost of Tender paper(Consolidated)of Rs. 500.00 only**(Non – refundable) to be deposited in the favour of the Director, ICAR Research Complex for NEH Region, Barapani by means of Demand Draft payable at SBI, ICAR Complex, Barapani. Non – submission of the cost of Tender paper shall lead to non – consideration of the Tender.
- 2. Separate quotations along with necessary documents must be submitted for individual items enclosed in the main envelope.** Quotation should consist of two Bids System - The techno-commercial bid (Bid 'I') and the financial bid (Bid 'II'). Both must be submitted in two separate envelopes to be sealed **and put in a single main cover. The outer main cover should be super scribed "No. RC(S)123/2014/pt.15/ADSAHD Dated Umiam, 19th November, 2015 for procurement of Scientific Equipment, I.C.A.R RESEARCH COMPLEX, UMIAM"** under DBT- NER, ADSAHD Project and addressed to "THE DIRECTOR, ICAR RESEARCH COMPLEX FOR NEH REGION UMIAM, MEGHALAYA-793103". The Bidding Firm should give their complete address on the bottom left corner of the Main Cover.

2. **Furnishing of related documents like detailed specifications, technical literature, brand name, model and make, catalogue, authorization letter, Dealership Certificate, company registration certificate, product certification, tax(CST/VAT) registration certificate, upto date tax (CST/VAT) clearing certificate, price list (if any) etc. is mandatory, failing which the quotation shall not be considered. Dealership certificate/Agency Certificate for the manufacturer/ manufacturing firm should be enclosed if the rates are quoted by the Dealers/Agents.**
3. **The Cost of the Tender as well as the Earnest Money along with all other Technical Details should be mandatory kept in the Technical Bid only. The Financial Bid should consist of the Rates, their detailed break –ups, etc. Non-compliance of this shall lead to non-consideration of the Bid.** Tenders may be sent by Registered Post. Tenders to be hand delivered should be put in the Tender box, kept in the CAO(S) Office of the ICAR Research Complex for NEH Region, Umiam, Meghalaya-793103 not later than **12:30 P.M. on 10th December, 2015**. Tenders received after the due date and time shall not be considered under any circumstances.
4. **The tenderers** [except those who are registered with the Central Purchase Organization & National Small Industries Corporation (proof should be mandatory enclosed)] **shall have to deposit a consolidated Security bid (EMD) for Rs. 3000.00 (Rupees three thousand) only refundable** (for indigenus as well as for foreign items quoted in foreign currency, equivalent Indian currency may be deposited) **in the form of Demand Draft, valid for 6 (Six) months, drawn in favour of the Director, ICAR Research Complex for NEH Region, Umiam, Meghalaya, payable at ICAR complex, Barapani, along with the quotation. Non submission of the Bid Security with quotation shall make the quotation/ bid liable to be rejected.**
5. **The rates quoted should be up to ICAR Research Complex for NEH Region, Umiam, Meghalaya, (as per the details) for the mentioned items.** The rates must be valid for at least for 1(one) year from the date of quotation.
6. **Price quoted must be given per unit and must be all inclusive, including packing, forwarding, Delivery charges, Taxes, VAT etc., as may be applicable.**
7. Attested copy of the up to date sales tax and income tax clearance certificate from the authority concerned should be submitted with the quotation.
8. **The supply is effected at DGS&D rate contract, wherever is applicable.** The rate should be quoted for list of items as per the tender document.
9. The Buyer shall not be responsible for payment of transit insurance charges.
10. Payment shall be made on actual delivery in good condition and successful installation and demonstration (which should be free of cost and must be completed before payment).
11. (a) **In case of imported goods, the price may be quoted in foreign currency and import will be on FOB basis.** However, custom clearance, Inland freight etc. will be the responsibility of the supplier and no separate charges will be paid for that, however, custom duty exemption certificate shall be provided. The supplier should inform well in advance for sending these papers. No demurrage charges will be paid. If the supplier desires, rate in corresponding Indian currency may be quoted. It will be at the discretion of the authority of ICAR Research Complex for NEH Region to accept Indian or Foreign currency prices.
(b) In case of any custom duty charge, applicable as per Govt. of India's Notification, the same may be paid by the firm which will be reimbursed to the Indian Agent (who should be a registered firm and with DGS&D) immediately, subject to the condition that the bill of entry in original along with all relevant papers are submitted immediately, after custom clearance and installation and demonstration of the items. Installation and demonstration should be free of cost.
(c) **The import & payment will be made by means of Foreign Bank Draft/ Site Draft in case of foreign imported goods.** Performance bank guarantee of 10% FOB value, valid till the end of warranty period, should be submitted before the release of the security deposit. All bank charges outside and inside India shall go to the beneficiary's account. Draft making charges would go to the beneficiary's account and a scanned copy of the draft, if required can be sent to the Indian agent by post. Draft would be handed over after successful installation and demonstration which should be completed within 45 days from the date of draft and submission of all documents like bill of entry etc.



- (d) All imported items should be delivered up to destination i.e. all the import should be free of inland freight charges, insurance etc.
- (e) **Indian Agency Commission rate and amount should be clearly specified as per IAC rules, wherever applicable, which will be paid in Indian Currency only.**
- (f) In case of delay in supply, penalty will be imposed @2% per week, subject to a maximum of 10% of the FOB value
- (g) Indian Agents quoting on behalf of their principal must be registered firms with DGS&D .They are also requested to provide necessary authorization letter from their principal along with the quotation.
- (h) **ICAR Research Complex for NEH Region, Umiam, Meghalaya, being a Scientific and Research Organization, is exempted from payment of Excise Duty (Certificate to this effect will be provided).**
12. Performance Bank Guarantee is required for all indigenous items also. For items less than Rs.50, 000, the amount should be 5% of the actual cost of the equipment and for items more than 50,000.00 the amount should be 10% of the actual cost of the equipment. The bank guarantee should cover the entire guarantee/ warranty period which should be of at least one year duration.
13. The selected tenderers must complete the supply/ installation/ demonstration within the stipulated time limit mentioned in the supply order. In case, the firm fails to execute the supply within the time limit, the bid security would stand forfeited and supply order shall be cancelled.
14. The guarantee/ warrantee should be from the date of installation. All guarantee/ warranty services should be attended within a maximum limit of 15 days, failing which, proportionate deductions from the security deposit may be made at the discretion of the Institute.
15. The complete details regarding the Institutions/ Corporations/ Bodies, etc. where the Firm/ Dealer has made the supplies during the last 2/3 years should also be furnished, along with the supply orders.
16. The Bidders should mandatory provide their full Bank Details, PAN Card No. , IFS code No., and TDS so as to ensure e-payment to them directly on satisfactory completion of the Supply and installation.
17. The Director, ICAR Research Complex reserves the right to reject any tender in part or full, without assigning any reason thereof.
18. Legal jurisdiction for all disputes shall be within the purview of the Shillong Court.
19. The terms and conditions which, if needed, may be modified at the discretion of the Competent Authority, in supply order for which confirmation from the supplier shall be taken.
20. **The bidders should mandatory sign on every page of the Tender Document, which would show their unconditional acceptance of all the terms and conditions of the Tender Document. Non-compliance of this shall lead to non-consideration of the Bid.**
21. **The Firm/Agency run by the Non-tribal should produce Trading License issued by the KHADC & also produce Municipal Trade License as applicable state to state and the tribals should produce Scheduled Tribe certificate, failing which the tender are liable to be rejected. Non-submission of Trading license, tender shall be rejected/not to be considered.**
22. Tenders shall be opened on 10th December, 2015 at 1:30 pm at ICAR Research Complex for NEH Region, Umiam, Meghalaya. Interested bidders may attend the opening.
23. Other terms & conditions, as may be decided by the Competent Authority from time to time, depending upon the condition & requirement of the supply. The intimation in this regard, shall be provided well in advance & the bidder/ supplier shall be bound by the said terms & conditions.
24. For any query/ clarification, the undersigned may be approached at:
Contact No.: 0364-2570363 (Tel- Fax)
E-mail : kjoshiicar@yahoo.in

**Sd/-S.V. Ngachan
Director**

