



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
**ICAR Research Complex for NEH Region**  
**Umroi Road, Umiam, Meghalaya – 793 103**



No. RC/EC-02/PB/2005/Part-I

Dated Umiam, the 21<sup>st</sup> February, 2014.

**TENDER DOCUMENT**

Sealed Quotations/Tenders are invited on behalf of the Director, ICAR Research Complex for NEH Region, Umiam from the Registered Contractors of CPWD/PWD/Other State Govt. Regd. Contractors for the following works in the prescribed enclosed Quotation/Tender form. The interested parties may kindly inspect the sites physically before quoting their rates and submit it on or before **13<sup>th</sup> March, 2014 by 2.00 P.M.**

**Name of the Work: Repairing of glass house at Plant Breeding Division at ICAR Umiam, Meghalaya.**

**Estimated Cost: Rs. 2,00,000/- (Rupees two lakhs) only.**

*Before quoting for the Tender, it is requested to kindly go through the Tender Document thoroughly and abide by all the Terms and conditions given. Non-Compliance of any of the T & C mentioned below, shall lead to non-consideration of the Bid and no request what so ever shall be considered under any circumstances.*

The detailed Terms and Conditions are as under:

1. The Cost of Tender paper is Rs. 500.00 (Rupees Five Hundred only, Non-refundable) to be deposited in the favour of the Director, ICAR Research Complex for NEH Region, Barapani by means of Demand Draft/Banker's Cheque, etc., payable at Barapani.
2. The Tender should consist of two Bids – The Techno-Commercial Bid (Bid I) and the Financial Bid (Bid II). Both must be submitted in two separate envelopes to be sealed and put in a single main cover. The outer main cover should be superscribed "TENDER No. RC/EC-02/PB/2005/Part-I Dated Umiam, the 21<sup>st</sup> February, 2014" for **Repairing of glass house at Plant Breeding Division at ICAR Umiam, Meghalaya** addressed to "THE DIRECTOR, ICAR RESEARCH COMPLEX FOR NEH REGION, UMIAM, MEGHALAYA". The Contractor should give their complete address on the bottom left corner of the Main Cover. The Cost of the Tender as well as the Earnest Money should be mandatory kept in the Technical Bid only. The Financial Bid should consist of the Rates, their detailed break-ups, etc. All Tenders should be sent by Registered Post. Tenders to be hand delivered should be put in the Tender box, kept in the Office of the Estate Officer, ICAR Research Complex for NEH Region, Umiam, Meghalaya – 793103 not later than **2.00 P.M. on 13/03/14**. Tenders received after the due date and time shall not be considered under any circumstances.
3. The rates quoted should be up to ICAR Research Complex for NEH Region, Umiam, Meghalaya, for the mentioned items. The rates must be valid for at least for 6 (six) months from the date of quotation.
4. Rates quoted must be given in the prescribed format only and must be all inclusive, including Taxes, VAT etc., as may be applicable.

- f. Samples of all materials and fittings to be used in the work in respect of brand, Manufacturer and quality shall be got approved from the Estate Officer. Sample must be produced on demand free of cost.
  - g. The Contractor shall be fully liable for observance of all statutory & legal dues/norms viz. EPF, ESIC, Child labour Act, Minimum Wages Act etc. No child labour shall be employed on work. Payment to the labourers shall be paid as per the prevalent norms and in toto compliance of the Minimum Wages Act. Non Compliance of any statutory or legal dues/ norms shall be the sole responsibility of the Contractor.
  - h. For carrying out the works on Sunday/Holiday or during night, proper prior permission should be obtained from the Estate Officer or In-Charge of the Division concerned.
  - i. The successful Contractor shall have to sign an agreement in the prescribed form with the Estate Officer/In-charge concerned, as the case may be, before the start of the work.
  - j. If the Contractor fails to sign the formal agreement or start the work within the specified time, after award of the work, the earnest money/performance guarantee, as the case may be, shall be forfeited and the Work order shall stand cancelled.
  - k. If any Contractor fails to complete the work within the specified time, **LIQUIDATION DAMAGE CLAUSE** shall be invoked and penalty @ 1% of the Contract Value per week shall be levied, subject to a maximum of 10% of the total Contract Value.
12. After satisfactory completion of the work, Bills in triplicate may be submitted to the office for arranging payment. While submitting the bills, the Contractor shall give in writing that all the statutory & legal dues/norms have been fully complied with and in case of any default, the Contractor shall be lone and sole responsible for the same.
  13. The Director, ICAR Research Complex reserves the right to reject any tender either in part or full without assigning any reason thereof.
  14. In case of any dispute, the Director, ICAR Research Complex, Umiam shall act as the arbitrator and his decision shall be final and binding on the Contractor.
  15. Legal jurisdiction for all disputes shall be within the purview of the Shillong Court.
  16. All Contractors should mandatory sign on every page of the Tender Document and should give an undertaking that they fully and unconditionally agree to abide by all the terms and conditions, which, if needed, may be modified at the discretion of the Competent Authority, in Work Order, for which confirmation from the Contractor shall be taken.
  17. All Contractors should also mandatory give their Bank A/C details to enable e-payment by the office.



## QUOTATION

**Name of work:** Repairing of glass house at Plant Breeding Division at ICAR Umiam, Meghalaya.

**Estimated cost:** Rs. 2,00,000/- (Rupees two lakhs) only.

Sl. No	Description of work	Qty.	Unit	Rate	Amount
1/	Cleaning and washing glass panes with spirit and removing of stains etc. complete (b) Size of glass above 0.20 sq.m	19.59	Sq.m		
2/	Providing and fixing glass panes, ordinary quality, embedded in putty and fixed with necessary nails etc. complete (a) 3mm thick (Area upto 400sqcm)	19.59	Sq.m		
3/	Providing corrugated fibre glass roofing fixed with galvanized iron J or L hooks, nuts and bolts etc. along with necessary washers complete excluding the cost of purlins, rafters and trusses	138.88	Sq.m		
4.	Providing 12mm thick cement plaster including cleaning the surface and curing complete as directed (a) Proportion 1:2	104.78	Sq.m		
5.	Painting with best quality synthetic enamel with approved make and brand including smoothening surface by sand papering etc. and using approved putty on the surface, if necessary complete as directed (b) With commercial variety (iv) Two coats (old work)	87.57	Sq.m		
				Grand Total =	

Rupees (in words)

Name of the Contractor:

Address:

Registration No.

  
(D.K. Sonowal)  
Estate Officer