

APPLICATION FORMAT

Outstanding Institute KVK Award for the Year 2018

Note:

- The document should be prepared concisely in maximum of ten (10) typed pages (both sides printed) and sent (one hard copy duly endorsed by the Controlling Officer) to the Head, Horticulture Division, ICAR Research Complex for NEH Region, Umroi Road, Umiam, Meghalaya-793103.
- Last date of submission of application is **20th December, 2018**. Please provide information for the duration **w.e.f. January, 2015 to December, 2018**.
- Supporting documents/ testimonials must be enclosed with the application.

Name of KVK:

Contact information including phone number and email address:

Please provide information as per following heads:

S. No.	Particulars	Information to be provided	Max. Marks
1.	On farm testing of recommended technologies	No. of technologies tested, no of tests conducted for each technology, area covered, impact etc.	10
2.	Front line demonstrations conducted	No. of front line demonstrations conducted, area covered under each demonstration, impact etc.	10
3.	Training programme organized	No. of training programmes organized, duration of each training programme, no. of beneficiaries covered and other relevant information.	10
4.	Production of planting material, livestock, poultry, fisheries breeds, mushroom spawn etc.	Total material produced under each category variety/breed/implement	10
5.	Distribution of planting material, livestock, poultry, fisheries breeds, mushroom spawn, agriculture implements etc.	No. of beneficiaries and area covered, impact etc.	5
6.	Other agriculture related activities such as construction of jalkund, polyhouses, field terracing, soil conservation measures etc.	Number of beneficiaries and area covered, impact and other relevant information	5
7.	Success stories	Any four success stories indicating the impact	10
8.	Publications during the period	Book (Max. marks 2) - 2 marks each; Research article (Max. Marks 2) - 1 mark each for 4 or above NAAS rating; Technical Bulletin (Max. Marks 2)- 1 mark each; Popular article -0.5 mark each; Leaflet/ Folder-0.25 mark each	10
9.	Infrastructural facilities developed	Provide information about laboratory, farm, administrative building developed during the reporting period.	5
10.	Fund attracted from other institutions	Amount of grant attracted and significant achievements utilising the grant	5
11.	Award and recognition	No of awards given to the KVK/ PC/ other staff members with details	5
12.	Rating by the JD/ Nodal Officer		5
13.	Rating by the Director		10