

Author Guidelines

The journal accepts manuscripts from members only. Both the corresponding author and the first author (if not the same) should be members of the society. Authors are required to indicate their membership number at the time of submission of the manuscript. Membership form available in this issue can be used for application.

1. Submission of a manuscript

Submission of a manuscript automatically implies that the submitted work has not been published earlier; that it is not under consideration for publication anywhere else; that its publication has been approved by all co-authors, if any, as well as by the appropriate authorities at the institute where the work has been carried out. The publisher will not be responsible for any conflict of interest, violation of rules or norms or any compensation claim. Authors wishing to include portions (text, fig. etc.) from already published material are required to obtain permission from the copyright owner(s) for both the print and online format and to submit evidence that such permission has been granted when submitting their papers. Any material received without such evidence will be assumed to originate from the authors.

Original manuscripts should not exceed 15 typed pages (including tables and references but excluding figures and legends) while short notes should not exceed 10 typed pages including all. **Submission of electronic copy to chiefeditor.ijhf@gmail.com is mandatory.** Authors will be informed electronically about the reviewer's decision. The manuscript should contain sections 'Introduction', 'Materials and methods', 'Results', 'Discussion' and 'References'. The author(s) may combine the 'Results' and 'Discussion' sections together. Discussion should contain a paragraph summarizing the major findings of the article, drawing some conclusion and indicating way forward. An 'Abstract' and a list of 'Key words' should be provided. Abstract and key words are not required for short communications and results and discussions should be combined. Articles selected for short communications should not contain more than twelve references, one table, one figure, and should not exceed three typed pages including tables and figures.

Prospective review authors may provide a short outline (one or two pages) of the proposed review. The general instructions for authors will apply to the reviewers for all technical aspects of manuscript preparation. The "Materials and methods" and "Results" sections are not needed, but an introduction to the subject and informative headings for all sections are required.

Manuscripts that are accepted for publication will be checked by the editors for spelling and formal style. However, this may not be enough. We encourage authors to get their manuscript checked by some of their colleague or a professional language editor prior to submission. A

clear and concise manuscript helps editors and reviewers to properly evaluate manuscript. A manuscript with too many errors in language may be rejected without review.

2a. Title Page

The title page should include:

The name(s) of the author(s)

A concise but informative title

The affiliation(s) and address (es) of the author (s)

The e-mail address, telephone and fax numbers of the corresponding author

2b. Abstract

Please provide an abstract of not more than 250 words. The abstract should be self contained and must provide a clear picture of the manuscript including conclusion and recommendation, if any. It should not contain any undefined abbreviations or unspecified references. For short notes please provide a summary.

2c. Keywords

Please provide 4 to 6 keywords which can be used for indexing purposes. If possible avoid the words used in the title.

2d. Text Formatting

Manuscripts should be submitted in Word.

- Use a normal, plain font (e.g., 12-point Times Roman) for text.
- Use italics for emphasis.
- Use the automatic page numbering function to number the pages.
- Use line numbering except in the title page.
- Do not use field functions.
- Use tab stops for indents, not the space bar.
- Use the table function, not spreadsheets, to make tables.
- Use the equation editor for equations.
- Genus and species names should be in italics.

2e. Headings

A maximum of three levels of headings can be used

2f. Abbreviations

Abbreviations should be defined at the first instance and used consistently thereafter.

2g. Footnotes

Footnotes can be used to give additional information, which may include the citation of a reference included in the reference list. They should not consist solely of a reference citation, and they should never include the bibliographic details of a reference. They should also not contain any figures or tables.

Footnotes to the text are numbered consecutively; those to tables should be indicated by superscript lower-

case letters (or asterisks for significance values and other statistical data). Footnotes to the title or the authors of the article are not given reference symbols.

Always use footnotes instead of endnotes.

2h. Acknowledgments

Acknowledgments of people, grants, funds, etc. should be placed in a separate section before the reference list. The names of funding organizations should be written in full. The author(s) is/ are responsible for any inclusion or omission.

3. Citation

Cite references in the text by name and year in parentheses. Some examples are:

TDZ is a potential hormone for shoot induction (Robert 1990).

This finding has been further supported by Janes and Kin (2001).

Path analysis has been reported by several researchers (Dutta 1995; Sarma et al. 1999; Sarma and Abhram 1993; Singh 2005, 2007; Chowdhury 2000a; Peterson 200a,b).

3a. List of references

The list of references should only include published or accepted works that are cited in the text. Personal communications and unpublished works should only be mentioned in the text. Do not use footnotes or endnotes as a substitute for a reference list. Reference list entries should be alphabetized by the last names of the first author of each work.

Examples :

Journal article

Sarma BK, Das G, Sahay G (2005). Effect of low temperature on growth of ricebean. *Theor Appl Genet* 35 : 405-412 (or only the doi - 105:731-738. doi: 10.1007/s00421-008-0955-8)

Please give names of all authors. Use of et al. in the list is also accepted when the number of authors are more than three.

Article by DOI

Das JG, Singh ML (2000). Application of TDZ as a herbicide. *J Agric Sci*. doi:10.1007/s001090000086

Book

Sarma BK, Pattanayak A (2009). *Rice in North_East India*. Pragati, Guwahati

Book chapter

Ogura H (1990). Chromosome variation in plant culture. In: YPS Bajaj (ed) *Biotechnology in Agriculture and Forestry, Vol 2: Somaclonal variation in crop improvement I*, Springer, Berlin, Heidelberg, New York, pp 49-84

Taylor PWJ, Fraser TA, Ko HL, Henry RJ (1995). RAPD analysis of sugarcane during tissue culture. In: Terzi M, Cella R, Falarigna A (eds) *Current issues in plant molecular and cellular biology*. Kluwer Academic, Dordrecht, The Netherlands, pp 241-245

Online document

Gupta NL (2008). Pig breeding for sustainable income. ICAR Complex Knowledge Repository. www.icarneh.ernet.in/kiran/16/pig.html , Accessed 15 January 2010

Dissertation

Phukeri K (2011). Path analysis in rice. Dissertation, Central Agricultural University, Imphal, India

Always use the standard abbreviation of a journal's name according to the ISSN List of Title Word Abbreviations, see www.issn.org/2-22661-LTWA-online.php

4. Tables :

Please keep the number of tables to minimum.

A single table should not exceed one full page (A4).

All tables are to be numbered using Arabic numerals.

Tables should invariably be cited in text in numerical order.

For each table, please provide a table title explaining the content of the table.

Source of Tables from a previously published material should be mentioned at the footnote.

Footnotes to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data) and included beneath the table body.

5. Photograph and artwork :

Individual figures (plates or artwork) should not exceed one page. Please submit originals of all of your artwork – photographs, line drawings, etc. wherever possible. Electronic copy of all figures and drawings is a must.

All figures are to be numbered using Arabic numerals.

Figures should invariably be cited in text in numerical order.

Figure parts should be denoted by lowercase letters (a, b, c, etc.).

6. Figure legends

Each figure should have a concise legend describing accurately what the figure depicts. Include the captions in the manuscript file and not in the figure file.

Figure captions begin with the term Fig. in bold type, followed by the figure number, also in bold type.

Use full stop after the number and at the end of the caption.

Legend of graph/chart should not be less than 10 pt.

Identify already published material by giving the original source at the end of the figure caption. The source should be cited in the same way as in the list of references.

7. Acknowledgements / conflict of interest

All benefits in any form from a commercial party related directly or indirectly to the subject of the submitted manuscript or any of the authors must be acknowledged. For each source of funds, both the name

of the funding agency and the grant number should be given. This should be included in the acknowledgement. If no conflict exists, authors should state: The authors declare that they have no conflict of interest within themselves and others including the funding agency and the agency where the research was carried out.

8. After acceptance :

Upon acceptance, acceptance intimation will be sent to the corresponding author.

9a. Copyright transfer

Submission of a manuscript implies that when the manuscript is accepted for publication, the authors agree to automatic transfer of the copyright to the publisher (or grant the Publisher exclusive publication and dissemination rights). The Indian Association of Hill Farming (IAHF), as the publisher, has the right to enter into any agreement with any organization in India or abroad engaged in reprography, photocopying, storage and dissemination of information contained in these journals. The IAHF has no objection in using the material, provided the information is being utilized for academic purpose but not for commercial use. Due credit line should be given to IAHF where information will be utilized.

9b. Offprints

Offprints can be ordered by the corresponding author. Free offprints are not provided.

9c. Color illustrations

Online publication of color illustrations is free of charge. In the print version, colour printing is charged to the authors.

9d. Proof reading

Proof (electronic) will be provided for checking typesetting or conversion errors and the completeness and accuracy of the text, tables and figures. Major / long changes in the text or figures are not accepted. Corrections may be indicated as comments on the body of the proof or may be sent as a separate document file indicating page, section and line number where the correction should be introduced. After online publication, further changes can only be made in the form of an Erratum, which will be hyperlinked to the article.

9e. Online First

The article will be published online after receipt of the corrected proofs. This is the official first publication. After release of the volume (either electronic or print), the paper can also be cited by issue and page numbers.

Indian Association of Hill Farming

(Registered under Societies Act XII of 1983)

Registration No. SR/AHF 43/87 of 1987

Office: ICAR Research Complex for NEH Region

Umroi Road, Umiam – 793103 (Meghalaya)

Membership Application Form

Name (in block letters) :
Date of Birth :
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Nationality :
Qualification/Specialization :
Designation :
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Mailing address :
E-mail address :
Telephone/Mobile No. :
Membership sought for : Life/ Annual/ Student/ Donor/ Institutional
Fee detail : Rs.Cheque/DDNo. Date

Signature & Date

Duly filled application form along with the DD, Cheque in favour of the “Indian Association of Hill Farming” payable at SBI, ICAR Complex Umiam may be submitted to the following address

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Meghalaya

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SB A/c No. 10881245794

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Membership Fees

Registration (compulsory)	: Rs. 100/-
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