

TENDER NOTICE

On behalf of the Director, ICAR RC for NEH Region, Umiam, I the undersigned of ICAR RC for NEH Region, Mizoram Centre, Kolasib, hereby inviting sealed tender as a first call for providing contractual labours/workers for different agricultural field works, those having also sorts of licence, registration like labour engagement registration, EPF registration with copy of latest deposit challan, insurance etc.

The tender must be consisting two separate bids as (i) Technical bid (ii) Financial bid in separate seal covers. The Earnest money is Rs. 5,000/- (Rupees five thousand) only in the form of DEPOSIT AT CALL and the cost of the tender Rs. 500/- (Rupees five hundred) only (in the form of A/C PAYEE, CHEQUE OR D/D in favour of the Joint Director, ICAR Mizoram Centre) have to be attached with the 'technical bid'.

The Tender form along with terms and conditions can be collected from the office of the Joint Director or from the institute website, www.icarneh.ernet.in or www.kiran.nic.in.

The duly filled tenders along with Earnest money should reach the undersigned on or before the 27/11/2017 (4 pm).

The valid tenders will be opened on last of date submission on 27/11/2017, 4 PM or as per the convenience of the committee.

(S.B SINGH)
Joint Director

**TENDER FOR THE CONTRACTUAL LABOURER AT ICAR RESEARCH COMPLEX
FOR NEH REGION, MIZORAM CENTRE, KOLASIB 796081**

Full Name & Address of the Tenderer in

Addition to Post BoxNo
if any, should
be quoted **in all** communications to this

Telephone No.:

Fax Cellular No.:

E-mail address.:

From,

.....
.....
.....

To,

The Joint Director, `
ICAR Research Complex for NEH Region, Mizoram centre,
Kolasib-796081, Mizoram.

Sir.

I/ We have read all the particulars regarding the General Information and other terms and conditions of the contract for providing contractual labourers at ICAR-RC-NEH Region, Mizoram centre, Kolasib-796081, Mizoram, and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in Schedule- I to this Tender and

I/We agree to hold this offer open till days. The rates quoted will be valid for a period of one year in the event of award of the Contract.

I/ We shall be bound by a communication acceptance dispatched within the prescribed time.

I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.

The following pages have been added to and form a part of this Tender _____

EVERY PAGE SO ATTACHED WITH THIS TENDER BEARS
MY SIGNATURE AND THE OFFICE SEAL.

Demand Draft No. _____ of Rs _____ drawn in favour of the Director, ICAR Research Complex and payable at Barapani is enclosed as Earnest Money Deposit.

Yours faith fully,

Date:

Signature & Seal of the Tenderer

**TENDER FOR THE CONTRACTUAL LABOURER AT ICAR RESEARCH COMPLEX FOR
NEH REGION, MIZORAM CENTRE , KOLASIB-796081**

Dear Sir,

Please read the terms and condition mentioned in the Tender Document carefully, failure to comply with any of the conditions/directives mentioned in the Document, shall lead to non - consideration/forfeiture for your bid and no further request in this regard shall be considered.

1. Sealed tenders are hereby invited on behalf of the Director, ICAR Research Complex, Umiam, Meghalaya for contract of providing of Contractual Service at ICAR-RC-NEH Region, Mizoram centre, Kolasib-796081, Mizoram. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts placed by the ICAR and by the Research institutes of the Council and the special terms and conditions detailed in the Tenders forms and its schedules. Please submit your rates in the Tenders form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.
2. An earnest money of Rs.5,000/- must be deposited in the form of demand draft/ Banker's Cheque/ Bank Guarantee, etc in favour of the Joint Director, ICAR-RC-NEH Region, Mizoram centre, Kolasib-796081, Mizoram, payable at Kolasib. The particulars of the earnest money deposited must also be superscripted on the top of the envelope by indicating the draft/cheque number and date, failing which the Tenders will not be opened. The Tenders will not be considered if earnest money is not deposited with the Tenders.
3. The Tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting his Tender, he will not resile from his offer on modify the terms and conditions thereof. If the Tenderer fails to observe and comply with the foregoing stipulations, the aforesaid amount of EMD will be forfeited by the Institute. In event of the offer made by the Tenderer are not accepted, the amount of earnest money deposited by the Tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.
4. The Schedules of the Tender form should be returned intact and pages should not be detached.

In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the Tenderer. In such cases reference to the additional pages must be made in the Tender form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the Tender. Overwriting/erasing in rates to be quoted by the Tenderer will not be allowed' otherwise the Tenders shall be rejected.

5. The Tenders are liable to be ignored if complete information, as required, is not given therein or if the particulars asked for in the schedules to the Tenders is not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole

proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm- if it be partnership in which case he must have the authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.

6. If the Tenderer does not accept the offer within 10 (ten) days of the issue of the letter of award by the Institute, the offer made shall be withdrawn & the earnest money shall be forfeited
7. In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the Tenders and all other related documents must be signed by every partner of the firm. A person signing the Tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the person so signing had no authority to do so, the Institute shall without prejudice to other civil and criminal remedies, cancel the contract and hold the signatory liable for all costs and damages. Each page of the Tenders and the schedules to the Tenders and annexure, if any should be signed by the Tenderer.
8. The original copy of the Tenderers is to be enclosed in double cover. The Inner cover should be sealed. The outer cover should be super scribed" Providing Contractual Service at ICAR Research Complex for NEH Region, Mizoram, Kolasib - 796081" with address of this office and of the Tenderer. All Tenders should be sent by Registered Post. Tenders to be hand delivered should be put in the Tender box, kept in the PA Room of the ICAR Research Complex for NEH Region, Mizoram, Kolasib- 796081 not later than **27.11.2017 (4 pm)**
9. The rates quoted by each firm for job service contract in Tenders is to be given both in words and figures, failing which the same is liable to rejected. You are at liberty to be present or to authorize a representative to be present at the time of opening of the tenders. Please also state the **name and address of your permanent representative, if any.**
10. The Institute/Centre does not pledge itself to accept the lowest or any other Tenders and also reserve to itself the right of accepting the Tenders in whole or in part of the tenders. You are, however, at liberty to Tender for the whole or any portion of it or to state in the Tender that the rates quoted shall apply only if the Tenders are considered fully. Other conditional Tenders shall not be accepted.
11. The Service tax or any other tax which is as per the rule of Govt. of India or State Govt. shall be the liability of the agency to deposit in concerned department as per the rule.
12. The Director, ICAR Research Complex, Umiam, Meghalaya reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute/Centre, for any justifiable reasons, not mandatory to be communicated to the Tenderer
13. Decision of the Director, ICAR Research Complex, Umiam, Meghalaya, shall be final for any aspect of the contract and binding on all parties. Disputes arising, if any, on the contract, will be settled at his level and will not be referred to arbitration.

The following documents/ vouchers are required to be enclosed with the Tender form, which are the terms and conditions of the Tenders document-

- I. The Agency should have the proper up-to-date Registration License and verifications thereof. duly issued by the State Government for engaging of labourers failing which their application may not be considered. They also must have an independent EPF A/C [code] no. issued by the Regional P. F. Commissioner, and a duly attested copy for both must be invariably provided along with the Tender. Employees ESI registration certificate, if any, may also be submitted.
- II. Last 2 years continuous experience (preferable) of the firm in the field of providing such services in Central/ State Govt. or Autonomous bodies/ corporations of Govt. of India reputed public or private organization, provide the details in enclosed tabular form.
- III. Certified copies of services where the Tenderer is providing the services for the last 2 years.
- IV. No. of labourers registered under ESI & EPF separately. Minimum 17 numbers of (labourers) require their ESI & EPF contributions. Documentary proof of vouchers to be required and may be attached.
- V. The certificate of Service tax, sales tax, etc. issued by the Govt if any.

Other terms and conditions:

- a. The agency/ Firm shall have to pay the minimum wages to the contractual personnel as per the provisions of the Minimum Wages Act and amendments thereof.
- b. The rates quoted by the Agency/ Firm should be valid for a minimum period of one year from the date of award of the contract.
- c. The Agency/ firm will bear all the dues related to EPF, ESI, etc. wherever applicable and should ensure all the dues are paid within the prescribed time limit. Any penalty/ interest charges, etc. levied by any statutory authority with regard to the above shall be fully borne by the Agency/ firm itself, and the office shall in no way be responsible for such payments/ charges.
- d. In case of loss/ theft/ shortage caused by / attributable to the labourers deployed by the Agency at the Centre, Director/Joint Director reserves the right to claim damages.
- e. The Agency/ Firm shall ensure to deposit EPF, ESI etc. of their employees in time.

While submitting the bills to the office for a particular month, the Agency/ Firm shall ensure to submit the following documents also:-

- i. A copy of the Attendance Register showing the attendance of all the contractual workers for the month for which the bill is being claimed along with a copy of the Wages/ Payment Register showing the payment made to all the contractual labourers in the preceding month.
- ii. A copy of the Challan of the dues paid to the EPF office, ESIC and other authorities, as applicable, in the preceding month.
- iii. Other documents as and when asked for the Authorities.

14. Only those firms will be considered for financial bid who will qualify in the technical bid.

15. Other terms and conditions as lay down by the Competent Authority as and when applicable depending upon the circumstances/ changes in the policies.
16. Break up of details regarding the manpower required for accomplishment of work as under Schedule - II, as well as the breakup of the rates quoted under Financial Bid should also be compulsorily given.
17. For any query/ clarification, the under sign may be contact:

Joint Director
ICAR-RC-NEH Region, Mizoram Centre,
Kolasib-796081, Mizoram. Ph.0389-220041

Rates offered for job Contract works for various Agricultural operations/ Lab. Work/ Office works etc.				
Sl.No	Particulars	Area	No. of man-days	Quoted amount
1	Land Preparation	1000 m ²	4	
2	Digging through spade followed by puddling	1000 m ²	4	
3	Filling of soil mixture with manure/fert. In poly bags/pots	200 No's.	1	
4	Pit digging (2'X 2'X 2') for planting	10 pits	1	
5	Pit digging (1' X 1'X 1') for planting	25 pits	1	
6	Filling of pits (2'X 2'X 2')(with fertilizer + Lime+neem cake + FYM Including Carrying charges) and making of half moon terrace.	20 pit	1	
7	Sowing of seeds (field)	1000m ²	1	
8	Sowing/Transplanting in poly bags/pots	200 No's	1	
9	Transplanting of seedlings (field)	1000 m ²	4	
10	Transplanting of seedlings/cutting etc. [poly bags/pots]	250 No's	2	
11	Planting of fruit/avenue & other trees/ plant	50 No's.	1	
12	Pot culture	50 pots	1	
13	Weeding/ Interculture operations [field]	1000m ²	4	
14	Weeding/ Interculture operations [poly bags/pots]	50 No's.	1	
15	Earthing up/Gap filling	1000 m ²	4	
16	Manure/Fert./Lime/Pest icide appl icat ion	1000m ²	4	
17	Spraying of herbicide/fungicide/other chemicals	1000m ²	2	
18	Harvesting of seasonal crops/vegetables	1000m ²	4	
19	Harvesting of fruits	10 trees	1	
20	Threshing	1000m ²	4	
21	Maize shelling	30 kg	1	
22	Budd i n g/Grafting/ Layering	100 plants	4	
23	Training /Pruning/Hedge cutting	50 plants	1	
24	Pasting of Bordeaux paste on tree trunk	50 plants	1	
25	Cleaning & removing of bushes	500m ²	4	
26	Levelling/Layout making	1000m ²	4	
27	Irrigation of seed lings/crops/vegetables	1000m ²	4	

28	Hand emasculation and pollination	50 No's.	1	
29	Staking/support making for bean etc.	30 No's.	1	
30	Vermi composting (6'X3'X3')	100Kg	4	
31	Making of Bamboo pegs	200 pegs	2	
32	Processing of Turmeric & Ginger	150Kg	4	
33	Making of bund/ Contour making	30 Rm	4	
34	Half moon terrace making in orchard	25 pits	2	
35	Basin hoeing, weeding, manure and fertilizer appln. In orchard plants including carrying of manure and fertilizer	30 plants	1	
36	Spraying insecticide/fungicide in orchard	250 plants	2	
37	Manual land preparation	500m ²	5	
38	Dressing/repairing of riser	25 Rm	2	
39	Preparation of Trellis for training of fruit vine/vegetables	25Rm	2	
40	Operation of irrigation system /pump	8Hour	26	
41	Preparation of irrigation/drainage channel in marshy land	100 Rm.	10	
42	Curling of Bamboo/Loading and unloading of bamboo	50 No's	4	
43	Cleaning, feeding	30 animals	30	
44	Cleaning and feeding of rabbits/ poultry	200No's	30	
45	Cleaning, feeding, treatment etc.	20 pigs	30	
46	Soil sample collection [Surface]	10 sample	1	
47	Plant sample collection/Processing of plant samples	25 Sample	1	
48	Chopping of paddy straw/Green fodder harvesting/carrying/collection)	30 animal	60	
49	Milking and Distribution of milk	70 litre	30	
50	Mushroom crop maintenance	50 pkts.	2	
51	Compost filling /spawning	25 bags	1	
52	General cleaning	1000m ²	4	
53	Preparation of raised bed: lowland area	1000m ²	4	
54	Preparation of raised bed: upland area	1000m ²	4	
55	Grass cutting from channel/Link road	100 Rm	2	
56	Making of low cost poly house/net house	100m ²	10	
57	Desilting of pond	100m ²	10	
59	Making of drainage channel	25 Rm,	2	
60	Cleaning of glassware	200 glassware	2	
61	Kitchen operation and maintenance including cooking, room attending etc. in the Scientist	Monthly	30	

	Home (I + I)			
62	Room attendant in the Farmer Hostel (I + I)	Monthly	30	
63	Toilet cleaning & sweeping	Mohtly	26	
64	Maintenance of office drainage/garden	Mohtly	26	
65	Operation of Power Tiller	Month	26	
66	Vety. treatment, health management, feed formulation & its record maintenance for 30 dairy animals	Month	26	
67	Computer operation/maintenance etc. by graduate level worker	Month	26	
68	Tractor Driver cum Mechanic	Month	26	
69	Electrician	monthly	26	
70	Bolero driver cum mechanic	Monthly	26	

Place:

Date:

Signature
Name & Address with Seal

ANNEXTURE VI

FINANCIAL BID

Sl. No.	Particulars of work	Rate per manday (Rs)	Total (Rs)
1.	Skilled (Sl. No. 65-70)		
		Service/Agency Charge(____ %)	
		EPF Principal Employment Share (____ %)	
		ESI Principal Employer Share(____ %)	
		Any other charge	
		Grand Total(Rs.)	
(Rupees)			

Place :

Date :

Signature
Name & Address with Seal

No. F.13(11) 2017-LS-1
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner (C)
New Delhi

Dated: 01.04.2017

ORDER

In exercise of the powers conferred by Central Government vide Notification No. 186(E) dated 19th January, 2017 of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance for the workers employed in **Agriculture** w.e.f. 01.04.2017 on the basis of the average Consumer Price Index for Industrial workers reaching 277.5 from 271 as on 31.12.2016 (Base 2001-100) and thereby resulting in an increase of 6.5 points. The revised Variable Dearness Allowance as under would be payable from 01.04.2017:-

Therefore, the minimum rates of wages including the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2017 to the employees would be as under:-

Category of worker	Rates of wages including V.D.A. Area wise per day (in Rupees)		
	'A'Area	'B'Area	'C'Area
Unskilled	$\frac{333+8}{341}$	$\frac{303+8}{311}$	$\frac{300+8}{308}$
Semi-Skilled/Unskilled Supervisory	$\frac{364+9}{373}$	$\frac{335+8}{343}$	$\frac{307+8}{315}$
Skilled/ Clerical	$\frac{395+10}{405}$	$\frac{364+9}{373}$	$\frac{334+8}{342}$
Highly Skilled	$\frac{438+11}{449}$	$\frac{407+10}{417}$	$\frac{364+9}{373}$
Clerical	$\frac{395+10}{405}$	$\frac{364+9}{373}$	$\frac{334+8}{342}$

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.

(A.K.Nayak)
CHIEF LABOUR COMMISSIONER(C)

To

As per list attached.