



INDIAN COUNCIL OF AGRICULTURAL RESEARCH
ICAR Research complex for NEH Region, A.P. Centre, Basar
West Siang District, Basar-791101



Tel. No. 03795 226237(O), Fax No. 03795 226296, E-mail jdapcentre.icar@gmail.com

F. No. AR/STORE/NEC/44/2017

Dated: 16/08/2017

TENDER DOCUMENT

FOR

**PROCUREMENT OF PLANTING MATERIALS OF ORANGE (*KHASI MANDDARIN*) UNDER
NEC FUNDED PROJECT FOR ICAR RESEARCH COMPLEX FOR NEH REGION, A.P
CENTRE, BASAR.**

TENDER No: AR/STORE/NEC/44/2017 : Date: 16th August, 2017
Date & Time for Submission of Tender : Date: 6th September, 2017
Date & Time for opening of Tender : Date: 6th September, 2017

Total No. of pages 05 (five)



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F. No. AR/STORE/NEC/44/2017/593

Dated: 16th August 2017

INVITATION OF BIDS FOR PROCUREMENT OF PLANTING MATERIALS OF ORANGE (KHASI MANDDARIN) UNDER NEC FUNDED PROJECT FOR ICAR RESEARCH COMPLEX FOR NEH REGION, A.P CENTRE BASAR-791101.

Sealed bids are invited from reputed **suppliers & distributors/ Govt. Organization/ Nurseries from (Govt. & private)** for supply of planting materials (seedlings) to ICAR Research complex for N.E.H Region, A.P. Centre Basar. The details specification of items is as per Appendix-1

TERMS & CONDITIONS OF THE TENDER

1. **Cost of Tender paper of Rs.500/-(Rupees five hundred)only** (Non- refundable) to be deposited in the favour of the Joint Director, ICAR Research Complex for NEH Region, A.P Center Basar-791101 by means of Demand Draft payable at SBI, ICAR Complex , Basar. Non submission of the cost of Tender paper (consolidated) shall lead to non- consideration of the Tender.
2. The Bidders should submit the proposals in two parts:
 - a. Technical Bid (Bid-I)
 - b. Financial Bid (Bid-II)
3. Technical part should contain all such details as mentioned in the Bid Documents.
4. Financial part (BID-II) should contain the financial bid inclusive of all admissible taxes, duties and levies, freight charges, packing, forwarding, Delivery charges, Taxes, VAT etc., as may be applicable etc.
5. **The rates quoted should be FOR up to ICAR Research complex for NEH Region, A.P center Basar for the mentioned items.**
6. The financial Bid should consist of the Rates, their detailed break- ups, etc. Non- compliance of this shall lead to non- consideration of the Bid. The rates must be valid for at least for 1(one) year from the date of quotation.
7. These two parts (BID-I & BID- II) should be submitted in separate sealed envelopes. Both envelop should then be sealed in a third envelop super scribed as **“TENDER NO. No. AR/STORE/NEC/44/2017 dated: 16/08/2017 DUE ON 06/09/2017 FOR PROCUREMENT OF PLANTING MATERIALS OF ORANGE (Khasi Mandarin) UNDER NEC FUNDED PROJECT”** and addressed to **“The JOINT DIRECTOR, ICAR RESEARCH COMPLEX FOR NEH REGION BASAR, ARUNACHAL PARDESH-791101”**.
8. **The cost of the Tender (consolidated) as well as the Earnest Money (consolidated) in the form of Bank Draft along with all other Technical Details should be mandatory kept in the Technical Bid only. Cheque/Bank Guarantee/ fixed deposit receipt/ money orders/Cash etc. are not acceptable towards deposit of earnest money.**

9. In no case Earnest Money will be accepted after opening of tender.
10. **Details of Earnest Money i.e. draft number and date should be indicated on the cover of the big envelope** otherwise the tender may not be received or opened and returned to the party. All Tender should be sent by Registered Post. Tender to be handed delivered should be put in the Tender Box, kept in the office chamber of Administrative Building, ICAR Research Complex for NEH Region, A.P Centre, Basar Arunachal Pradesh-791107 not later than **02:30 P.M. on 6th September 2017** Tender received after the due date and time shall not be considered under any circumstances.
11. On the date of opening, only Part-I (Technical Bid) will be opened. Part-II (Financial Bid) shall be opened subsequently only of those tender, whose **Technical Bid qualifies as per the laid norms of this tender.**
12. Composition of Technical Bid-
 - a. Profile & Track Record of the company
 - b. Document in support of past experience in supply of Orange (*Khasi Mandarin*) Seedling.
 - c. The Orange (*Khasi Mandarin*) should be from Arunachal Pradesh and other North Eastern States of India.
 - d. Photo copy of PAN No. issued by Income –Tax Department. Photo copy of Service Tax/sale tax/ VAT Registration etc. (if not applicable submit the relevant document).
 - e. **License for supply of Orange (*Khasi Mandarin*) Seedling from Government of India.**
 - f. **Non refundable tender Document Fee of Rs. 500/- in the form Demand Draft** from any Nationalized Bank drawn in favour of the Joint Director, ICAR Research Complex for NEH Region, Basar Arunachal Pradesh payable at State Bank of India Basar Branch (if exempted/ relaxed submit the relevant document in support of claim). **Refundable Earnest Money Deposit (EMD) of Rs. 5,000/-(Rupees five thousand)only in the form on Demand Draft from any Nationalized Bank, drawn in favour of the Joint Director, ICAR Research Complex for NEH Region, Basar Arunachal Pradesh.** (if exempted/ relaxed submit the relevant document in support of claim) **The cost of the tender paper as well as the Earnest Money along with all other Technical Details should be mandatory kept in the Technical Bid only. Non submission of the Bid Security with quotation shall make the quotation/ bid liable to be rejected.**
 - g. Furnishing of related documents like detailed quality of the materials etc.
 - h. **The planting materials should be diseases free.**
 - i. **Details of stocks available of the said Orange (*Khasi Mandarin*) seedling.**
 - j. **No objection certificate for supply of Orange (*Khasi Mandarin*) seedling from Government of India**
 - k. **The bidders should mandatory sign on every page of the Tender Document, which would show their unconditional acceptance of all the terms and conditions of the Tender Document and submit along with the technical bid.**
13. Payment shall be made on actual delivery in good condition.

14. All Bidders should mandatory give their current, PAN Card No., TDS & other Bank A/C details to enable the office for releasing the dues via e - payment basis.
15. The selected tenders must complete the supply within the stipulated time mentioned in the supply order. In case, the firm fails to execute the supply within the time limit, the bid security would stand forfeited and supply order shall be cancelled.
16. The complete details regarding the Institutions/ Corporations/ Bodies, etc. where the Firm/ Dealer has made the supplies during the last 2/3 years should also be furnished, along with the supply orders.
17. The Joint Director, ICAR Research Complex Basar for NEH Region reserves the right to reject any tender in part or full, without assigning any reason thereof.
18. Legal jurisdictions of all disputes shall be within the purview of the Shillong Court.
19. Tender shall be opened on **dtd. 06th September 2017, 02.30 P.M**, ICAR Research Complex for NEH Region, A.P Center Basar-791101. Interested bidders may attend the opening.
20. If the above mentioned closing / opening day of the tender happened to be non- working date due to Bandh / strike as any other reasons, the tender will be received & opened on the following working day at the same time except on the 2nd (second) Saturday.
21. Other terms & conditions, as may be decided by the Competent Authority from time to time, depending upon the condition & requirement of the supply. The intimation in this regard, shall be provided well in advance & the bidder / supplier shall be bound by the said terms & conditions.
22. For any query / clarification, the undersigned may be approached at:

Contact address:

E-mail: jdapcenter.icar@gmail.com

Contact. No. 03795 226237(O) 226296(fax)



(H. Kalita)

Joint Director

Copy for necessary Information and action to:-

1. The Director, ICAR Research complex for NEH Region, Umiam, Meghalaya.
2. The Sr. Finance & Account officer, ICAR Research complex for NEH Region, Umiam, Meghalaya.
3. The Chief Administrative Officer, ICAR Research complex for NEH Region, Umiam, Meghalaya.
4. The Chairperson, Tender opening Committee, ICAR Research complex for NEH Region, A.P Centre, Basar.
5. Notice board, ICAR, A.P Centre, Basar and KVK West Siang, Basar.

(H. Kalita)
Joint Director

(Signature of Tenders)

APPENDIX-I

Sl. No	Item	Varieties	Quantity	Destination
1.	Seedling of Orange (<i>Khasi Mandarin</i>)	➤ Khasi Mandarin	4,000 nos.	Longding, Arunachal Pradesh

Note: The total quantity may exceed to 6000 thousand at the time of placing the order, depending on the total requirement.

Sd/-

(H. Kalita)
Joint Director

FORMAT FOR

Price List

Offered Rates for supply of Planting Materials of Orange (*Khasi Mandarin*) for the Year 2017-18.

Sl.No.	Items	Quantity	Rate
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Note:

1. Price quote must be inclusive of all packing, forwarding, delivery charges, taxes, VAT etc
2. The rates should be FOR at ICAR complex, A.P Center Basar, Arunachal Pradesh.
3. Rates may be quoted for any or all items mentioned in the tender document.

Place:

Dated:

signature

(In the capacity of)

Duly authorized to sign bid for and on behalf of Messer
(Name & address of the bidding farm)