



Indian Council of Agricultural Research
ICAR Research Complex for NEH Region

Umroi Road, Umiam - 793 103, Meghalaya
Tel. No. 2570572, Fax: 2570355,



No. RC (AE)/85/14

Dated Umiam, the 24th February, 2015

To

Dear Sir(s),

Sub: Invitation of quotations for supply of Automatic Water Stage Level Reorder----reg

Dear Sir(s),

We have requirement of 10 numbers of Automatic Water Stage level recorders (AWSLR) as indicated below, tender for which will be opened on **16th March, 2015 at 02:30 P.M.** and you are invited to submit your most competitive quotation for the same. Detailed specifications of the items, terms & conditions, etc are given below:-

| Sl. No. | Particulars with Specification | Per number /Per piece | Rate |
|---------|--|-----------------------|------|
| 1 | Automatic Water Stage Level Recorder, Horizontal drum type, with daily mechanical clock with accessories. Stage scale: 1:2 to 1 :10 Drum: Length= 28 cm and Circumference =30 cm with rims on both sides. Pen: Capillary type pen with 10-15 days ink holding capacity. Float: diameter and height of 10-15 cm Wire Rope: Beaded copper wire of 15-20 meter length & 1-1.5 mm diameter with Counter weight. Accessories: 5 pens with brush & 2 No. of 15 cc Ink bottle, 500 nos of daily recording charts, screw driver and spanner. | | |

Terms & Conditions:

1. Every quotation should consist of two Bids- The techno-commercial bid (Bid 'I') and the financial bid (Bid 'II'). Both must be submitted in two separate envelopes to be sealed and put in a single main cover. The outer main cover should be super scribed as **"TENDER NO. RC (AE)/85/14 dtd 24th February, 2015 for supply of AWSLR for DIVISION OF AGRICULTURAL ENGG. OF ICAR RESEARCH COMPLEX, UMIAM"** and addressed to **"THE DIRECTOR, ICAR RESEARCH COMPLEX FOR NEH REGION, UMIAM, MEGHALAYA - 793103"**. The Bidding Firm should give their complete address on the bottom left corner of the Main Cover. The Technical Bid should consist of VAT/CST Registration Certificate, Sale Tax, Income Tax Certificates detailed specifications, model and make, authorization letter, Dealership Certificates price list (if any) and all necessary documents. The Financial Bid should consist of the Rates, their detailed break-ups etc. non-compliance of this shall lead to non- consideration of the Bid. All Tenders should be sent by

Registered/Speed Post. Tenders to be hand delivered should be put in the Tender box, kept in the CAO's Chamber of the ICAR Research Complex for NEH Region, Umiam, Meghalaya – 793103 not later than **12:30 P.M. on 16th March, 2015**. Tenders received after the due date and time shall not be considered under any circumstances.

2. The rates should be for quoted each item separately per number/per piece etc. as the case may be as per specification brand etc., shown in the list of AWSLR.
3. The supply should be made FOR Umiam, and no extra charges will be borne by the office in case of damage done during transportation of items.
4. The rates quoted must be valid for a period of **06 (six) months** from the date of acceptance of the quotation.
5. The supply should be completed within **30 (thirty) days** from the date of issue of supply order.
6. Prices quoted by the tenderers should be inclusive of all tax including transportation, loading & unloading etc.
7. No enhanced rate at the time of supply of the articles will be entertained.
8. The payment of 90% of tendered cost will be made on actual delivery of the articles in good condition. No advance payment will be made in any circumstances.
9. The remaining 10% of tendered cost will be retained as security deposit as a performance guarantee and will be released on receipt of successful installation and demonstration certificate from Head of the Division, Agricultural Engineering of this Institute.
10. The Director of this Institute reserve full right to accept or reject any tender in part or full without assigning any reason whatsoever.
11. Tenders will be opened on **16th March, 2015 at 02:30 P.M.** in the Committee Room, Administrative Building, ICAR Research Complex for NEH Region, Umiam, Meghalaya. Interested bidders may attend the opening either personally or through their authorized person.
12. Firms, which are not registered with the Institute, should also provide the following information's Credentials, Manufacturing, Capabilities, quality control system, past experience after sale service, financial background etc. E-mail address, bank details for payment.
13. **Clearance of sales tax/income tax certificate (up-to-date) should be enclosed with the bid documents.**
14. The bidders should mandatory provide full Bank details, for ensuring e- payment to their A/Cs electronically.
15. Bidders should sign each & every page of the tender, as an unconditional acceptance of all the terms & conditions.
16. Other terms & conditions as may be decided by this office, to ensure observance of all statutory/legal norms, as well as optional utilization of Government funds.
17. All legal disputes arising out of this tender/contract shall be within the purview of Gauhati High Court, Shillong Bench only.
18. If the above mentioned closing/opening day of the tender happened to be non-working date due to Bandh/Strike as any other reasons, the tender will be received & opened on the following working day at the same time except on the 2nd (second) Saturday.
19. For any query/clarification, the you may approach at:
Contact No: 0364 -2570355 (Tel- Fax)/09612482650/09436731762/09485175492

E-Mail: icarstore@yahoo.com

We look forward in receiving your quotations and thank you for your participation.

Yours Sincerely


(S.Das. Biswas)
Administrative Officer (G)

